How to Use the Online Catalog

The Online Catalog is:

 . . . a computer system that helps you find books in the library

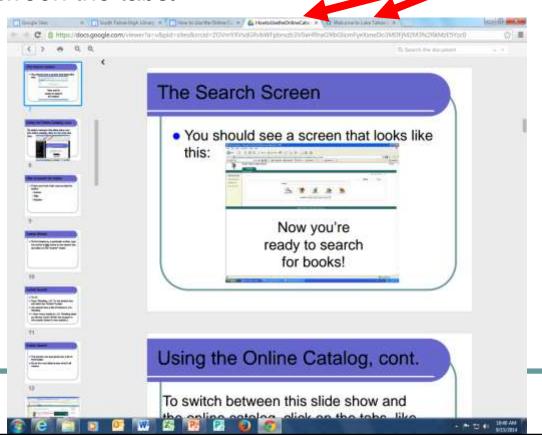
Using the Online Catalog

 The Online Catalog is accessible from all the computers in the library, from your Chromebook, your home computer or any other internetconnected device.

Using the Online Catalog, cont.

 Follow your teacher's instructions so you have two tabs open, one for this slide show; one for the online catalog

 To switch between this slide show and the online catalog, switch between the tabs.



How to search for books

- There are three main ways to look for books:
 - Author
 - Title
 - Subject

Author Search

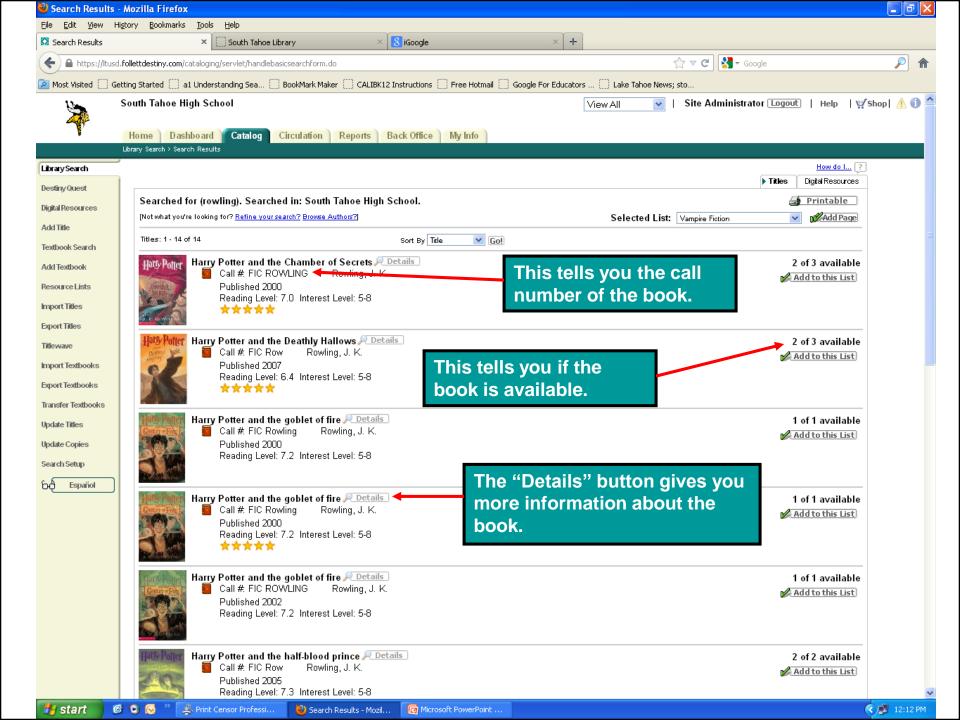
 To find books by a particular author, type the author's <u>last</u> name in the search box and click on the "Author" button

Author Search

- Try it!
- Type "Rowling, J.K." in the search box and click the "Author" button
- You should see a list of books by J.K. Rowling
- 1.How many books by J.K. Rowling does our library have? (Enter the answer in the answer sheet in your packet.)

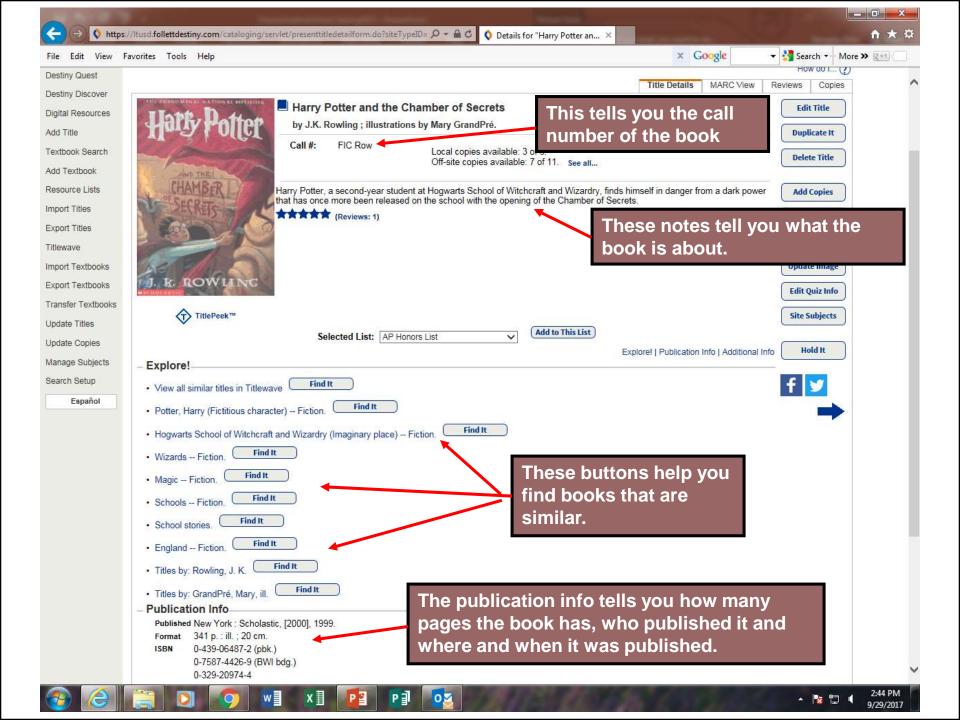
Author Search

- The screen you see gives you a lot of information
- Go to the next slide to see what it all means.



Book Details

- Look again at the list of J.K. Rowling's books.
- 2. Is Harry Potter and the Goblet of Fire checked out or is it available? (Enter the answer on your answer sheet.)
- Click on the "Details" button for that book
- Go to the next slide to learn about what you see



Book Details

- Look again at the book details for Harry Potter and the Goblet of Fire.
- 3. How many pages does this book have?
- 4. When was it published?
- 5. What is its call number?
- 6. What school year is Harry in at "Hogwarts?"

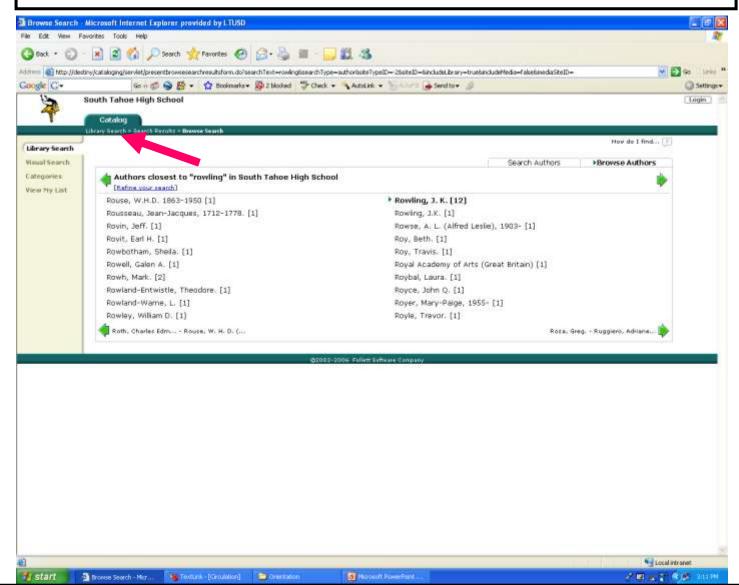
Finding Similar Books

- Imagine that you want to find other fiction books about wizards.
- Click on the "Find It" button next to "Wizards –Fiction" under "Explore!"
- 7. How many books did you find?

Finding Similar Books

 Okay, now it's time to try a different kind of search ...

To go back to the "Search Screen", click on the "Library Search" link in the upper lefthand corner, like this:



Title Search

- If you know the title of the book you want, type it in the search box and hit the "Title" button.
- Try it! Look for the book Holes
- (Remember, click on the "Library Search" link in the upper left to go back to the search screen.)

Title Search, continued

- Did you find it? You should see a list of all books with "holes" in the title.
- Find the book Holes on the list and click on the title of the book.
- This will take you to the "Details" screen.
- 8. What is the call number for Holes? (Enter the answer on your answer sheet.)

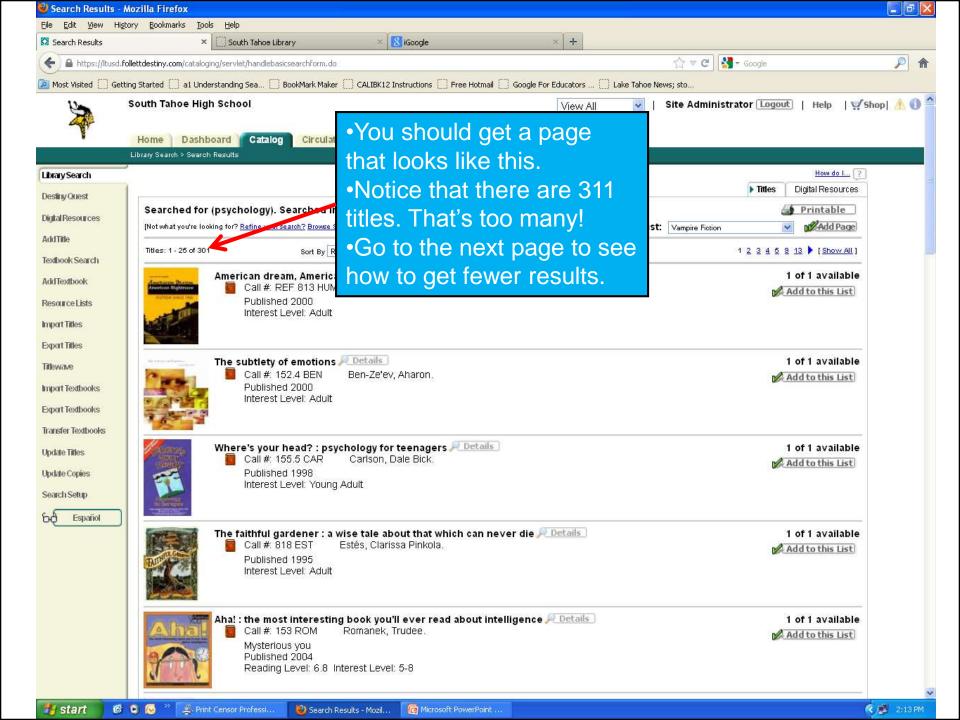
Title Search, continued

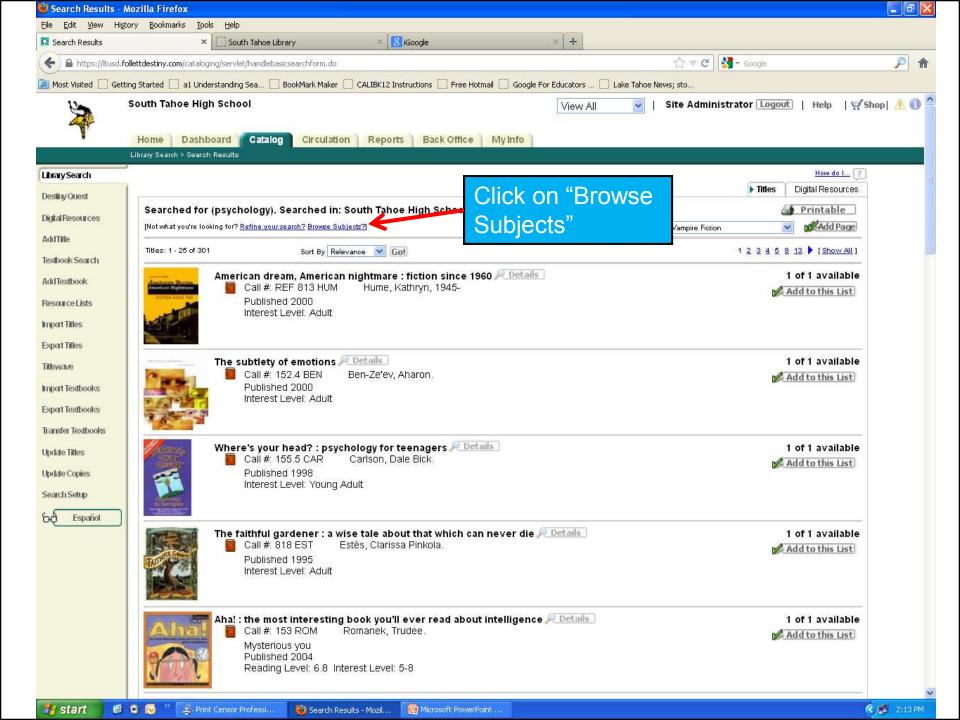
 Okay, now it's time to try a "Subject Search."

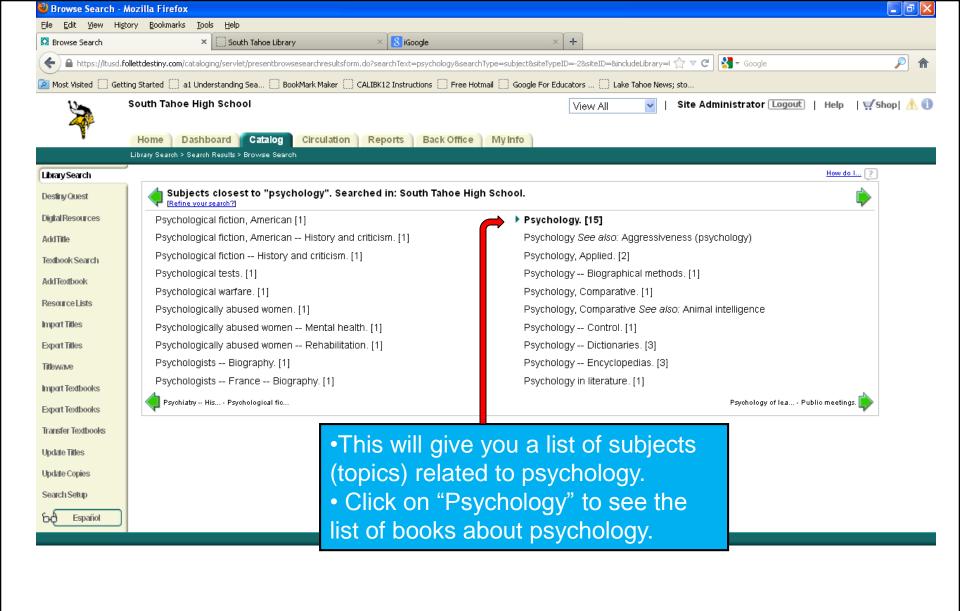
Subject Search

- A Subject Search helps you find books about a particular topic or subject.
- To do a Subject Search, type your subject or topic in the search box and click the "Subject Button"
- Use simple words to search for the subject, like "basketball," "climate change" or "vampires"

- Try it! Do a subject search for the subject "Psychology."
- (Remember, click on the "Library Search" link in the upper left to go back to the search screen.)







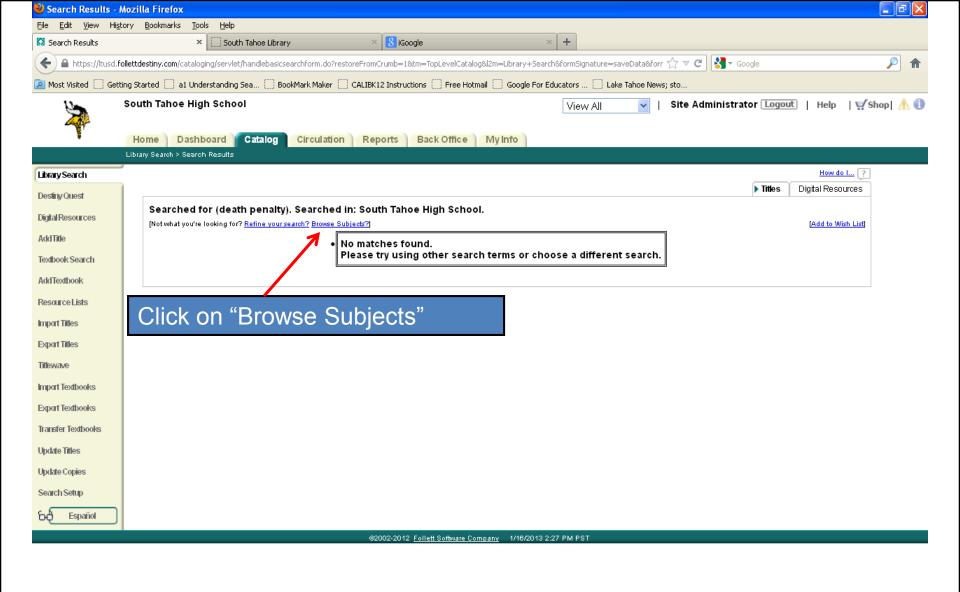




- Now click on the subject "Psychology"
- This will take you to a list of the books about psychology.
- 9. How many books about Psychology does our library have?
- Remember, click on the "Details" button to find out more about a particular book.

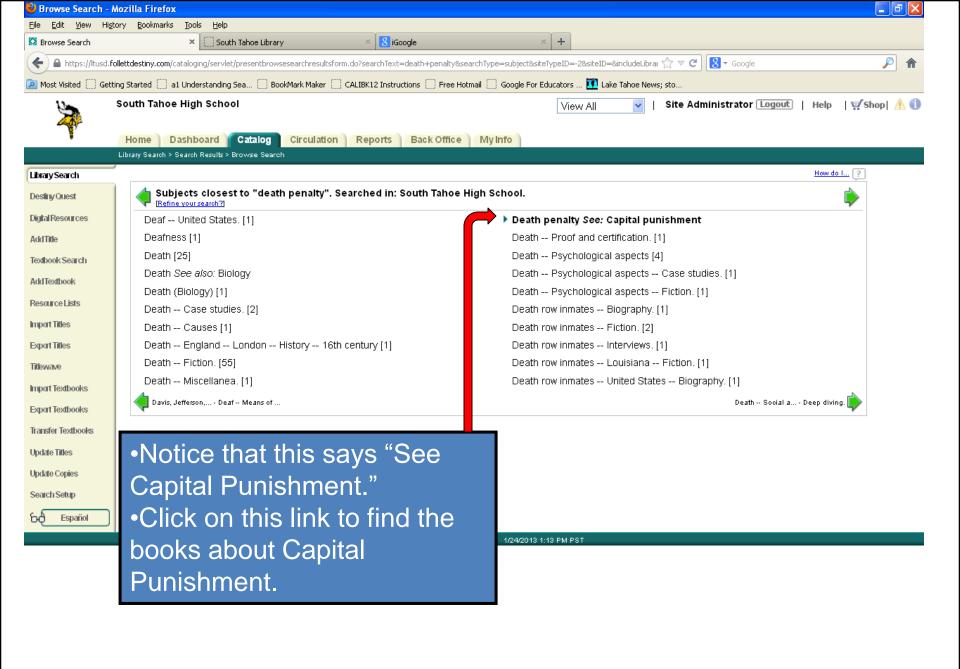
- Do a subject search for "Death Penalty."
- What happened?

- You should have found a page that says, "No matches found." That's because "Death Penalty" is not an "official" subject.
- Don't give up! Go to the next page to find what you're looking for.



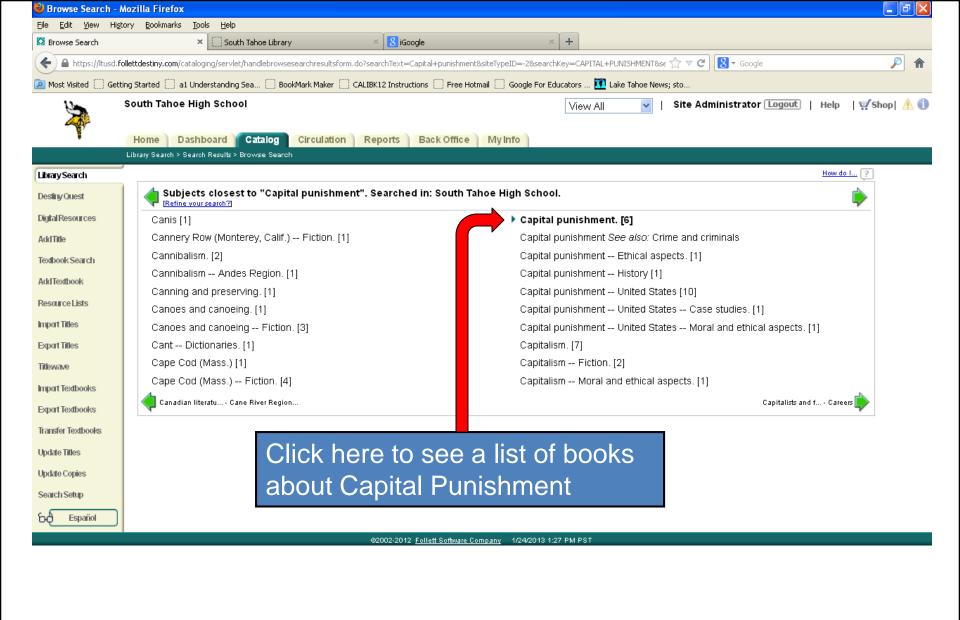
























- You should see a list of books about Capital Punishment.
- 10. How many books are there?
- Remember to click on the "Details" button if you want more information about one of the books.

The Four Searches

- Remember, there are three ways to search for books
 - Author
 - Title
 - Subject
- Now you're done!